

EIS PROJECT TIMELINE

by Team and Target Date

TEAM	TASK	TARGET	
		DATE	STATUS
EIS Coordination	Draft Strategy	25-Mar	Completed
EIS Coordination	Establish Committee Assignments	25-Mar	Completed
EIS Coordination	Draft Memo to Principles	26-Mar	Completed
EIS Coordination	Brief CFO on Workshop Results / Path Forward	26-Mar	Completed
EIS Coordination	Develop Critical Path Time Line	26-Mar	Completed
EIS Coordination	Monthly Conference Call	26-Mar	Completed
EIS Coordination	Draft Memo Requesting Program/Field Help	28-Mar	Completed
EIS Coordination	Brief CIO & Field Management	28-Mar	Completed
EIS Coordination	Distribute Workshop Results	4-Apr	Completed
EIS Coordination	Put Plan on Homepage w/ weekly updates	9-Apr	Completed
EIS Coordination	Brief IM Council	29-Apr	
EIS Coordination	Brief Betty & Woody Once Monthly	1-May	
EIS Coordination	Monthly Conference Call	7-May	
EIS Coordination	Initial Monthly Meeting with Executive Board	15-May	
EIS Coordination	Finalize Business Case	22-May	
EIS Coordination	Present Status at CFO Conference	10-Jun	
EIS Coordination	Monthly Conference Call	10-Jun	
EIS Coordination	EIS Team Trained by Product Vendor	15-Jun	
EIS Coordination	Monthly Meeting with Executive Board	19-Jun	
EIS Coordination	Brief CFO & CIO	8-Jul	
EIS Coordination	Monthly Conference Call	10-Jul	
EIS Coordination	Monthly Meeting with Executive Board	15-Jul	
EIS Coordination	Demonstrate Prototype to CFO & CIO	5-Aug	
EIS Coordination	Monthly Conference Call	12-Aug	
EIS Coordination	Monthly Meeting with Executive Board	14-Aug	
	Define Duration of Pilot and Long Term Evaluation		
EIS Coordination	(evaluation at end of pilot)	14-Aug	
EIS Coordination	Brief CFO & CIO	9-Sep	
EIS Coordination	Establish Steering Committee	11-Sep	
EIS Coordination	Begin Quarterly Meetings w/ Executive Board	17-Sep	
EIS Coordination	Implement Pilot System	30-Sep	
	Review of Progress to date - Quality Control Check		
EIS Coordination	(planned vs actual)	1-Oct	
EIS Coordination	Place Notice of Pilot Implementation on Home Page	1-Oct	
Information Requirements	Initial Committee Meeting	31-Mar	Completed
Information Requirements	Draft Plan	1-Apr	Completed
Information Requirements	Determine Scope for September Deadline	11-Apr	Completed
Information Requirements	Determine Scope for Long-Term	11-Apr	
Information Requirements	Determine Sources of Data Needed (legacy systems)	30-Apr	Completed
Information Requirements	Send Memo to Legacy System Owners	30-Apr	
Information Requirements	Determine Data Views for September Pilot	30-Apr	
Information Requirements	Identify User Test Team	1-Jul	
Information Requirements	Validate Data / Ensure Data Integrity	31-Jul	
Information Requirements	Develop Long Term Plan for Future Info Requirements	31-Jul	
Information Requirements	Complete Testing Data & Views	31-Jul	
Information Requirements	Implement Training Plan for End Users	1-Sep	
Information Requirements	Finalize Long Term Plan For Additional Requirements	15-Oct	
Information Requirements	Determine need for data not in legacy systems	TBD	
Information Requirements	Determine Data Views for Long-Term	TBD	
Infrastructure	Initial Meeting	27-Mar	Completed
Infrastructure	Draft Plan	1-Apr	Completed

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TEAM	TASK	TARGET DATE	STATUS
	Determine Mimimum & Optimal Workstation Configuration	11-May	
Infrastructure	Assess Network Adequacy (all sites)	11-May	
Infrastructure	Identify and Locate Servers	11-May	
Infrastructure	Develop Procurement Request / Scope of Work	TBD	
Infrastructure	Award Contract	TBD	
Infrastructure	Obtain Hardware & Operating System if Necesssary	1-Jun	
Infrastructure	Procure Additional Servers (if necessary)	TBD	
Infrastructure	Complete Testing Hardware	15-Jul	
Infrastructure	Install Client	15-Jul	
	Place Upgraded Hardware, Software, and Network Equipment in service	31-Jul	
Infrastructure	Upgrades in Place	31-Jul	
Product Selection	Initial Meeting of Committee	27-Mar	Completed
Product Selection	Draft Plan	1-Apr	Completed
Product Selection	Coordinate with Procurement	1-Apr	Established
Product Selection	Determine Additional Vendor Demos Needed	4-Apr	On going
	Evaluate Packages Based on Workshop Info, OLAP Report, and Gartner Group Information	10-Apr	On going
Product Selection	Select Software Package	2-May	
	Make Recommendation on Selection to Executive Board	2-May	
Product Selection	Develop Procurement Request / Scope of Work	TBD	
Product Selection	Determine need for in House Contractors	12-May	
Product Selection	Develop Technical Task Plan	12-May	
Product Selection	Award Contract	TBD	
Product Selection	Obtain EIS Software	1-Jun	
Product Selection	Develop EIS Roll-Out Plan	15-Jun	
	Develop Configuration Management / Change Request Plan for Views or Software Changes	1-Jul	
Product Selection	Complete Testing Network	15-Jul	
Product Selection	Complete Testing Software	15-Jul	